



Eco Committee Terms of Reference



Purpose of the group:

The Eco-Committee is a group of pupils who want to raise awareness of the importance of caring for our environment. The group is mentored by a member of staff.

Action	When	Person(s) responsible
Two pupils from each year group from Year 2 to Year 6 form the Eco Council.	Elected during Pupil Voice group election fortnight	Eco Committee staff lead
Meetings are held fortnightly and minutes/actions are recorded in the minutes document saved on Google Drive.	Fortnightly	Eco Committee staff lead and elected committee secretary
Ground rules are established at the start of each meeting.	Fortnightly	Eco Committee staff lead and Chair/ Vice Chair to ensure this happened
Eco Committee members to report back to their class after each meeting.	Fortnightly	Class teachers to ensure a brief pupil voice group feedback session takes place in their class each week
Eco Committee members to lead a campus assembly every term around the work they have been doing.	Termly	Eco Committee staff lead Eco Committee
Eco Committee have their photo on display on a board in the hall.	Following the appointment process	Eco Committee staff lead
Eco Committee members wear their badge.	Daily	Eco Committee
Eco Committee will be positive environmental role models for other children.	Daily	Eco Committee
Represent the school and work with external agencies where appropriate.	When appropriate	Eco Committee Eco Committee staff lead