



Criw Cymraeg Terms of Reference



Purpose of the group:

To promote the use of Welsh around the school. The group is mentored by a member of staff.

Action	When	Person(s) responsible
Two pupils from each year group from Year 2 to Year 6 form the Criw Cymraeg.	Elected during Pupil Voice group election fortnight	Criw Cymraeg staff lead to ensure allocations are made. All staff to ensure elections take place.
Meetings are held fortnightly and minutes/actions are recorded in the minutes document saved on Google Drive	Fortnightly	Criw Cymraeg staff lead
Ground rules are established at the start of each meeting	Every meeting	Criw Cymraeg lead and Chair and Vice Chair to remind staff
Criw Cymraeg report back to their class after each meeting	Fortnightly	Class teachers to ensure a brief pupil voice group feedback session takes place in their class fortnightly.
Criw Cymraeg to lead an assembly every term around the work they have been doing	Termly	Criw Cymraeg lead and Criw Cymraeg PV group
Criw Cymraeg members are on display on a board in the hall	Following the appointment process	Criw Cymraeg lead
Criw Cymraeg wear their badge	Daily	Criw Cymraeg
Criw Cymraeg role-model using Welsh in their classrooms and around the school	Daily	Criw Cymraeg
Represent the school and work with external agencies where appropriate	When appropriate	Criw Cymraeg lead and Criw Cymraeg PV group
Give out certificates each week to celebrate good use of Welsh around the school	Weekly	Criw Cymraeg lead and Criw Cymraeg PV group