

## YSTRUTH PRIMARY SCHOOL

LA Maintained Primary School with Special Needs Resource Base.



**School Address:**

Ystruth Primary School  
East Pentwyn,  
Blaina.  
NP133XG

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E mail: [ystruth.primary@blaenau-gwent.gov.uk](mailto:ystruth.primary@blaenau-gwent.gov.uk)

Website: [www.ystruthprimary.co.uk](http://www.ystruthprimary.co.uk)

Twitter: @YstruthPrimary

Head Teacher: Mrs. M Miller; B.Ed. [Hons], NPQH

Chair of Governing Body: Mrs. K. Evans

**Local Education Authority:**

Interim Director of Education: Ms Luisa Munroe-Morris

E mail: [luisa.munro-morris@blaenau-gwent.gov.uk](mailto:luisa.munro-morris@blaenau-gwent.gov.uk)

Tel No: 07917 701383

## WELCOME

Dear Parents, Carers and Guardians,

It is our belief that all caregivers want a good education for their children but they also want them to be happy, feel safe and secure. At Ystruth Primary we believe we can offer all these things. We pride ourselves on the opportunities we provide for your children as they progress through the school. The high standards of teaching and learning are a credit to the hard work of both staff and pupils.

We are very proud of the atmosphere of inclusion, friendliness and co-operation which is always evident. Many visitors to the school comment on the warm welcome they receive and the politeness and maturity of our pupils.

We have an open-door policy in school as we believe a strong partnership between school and home is vital. Staff members are always willing to help and support. We ensure we keep you informed about progress in well-being and in academic matters.

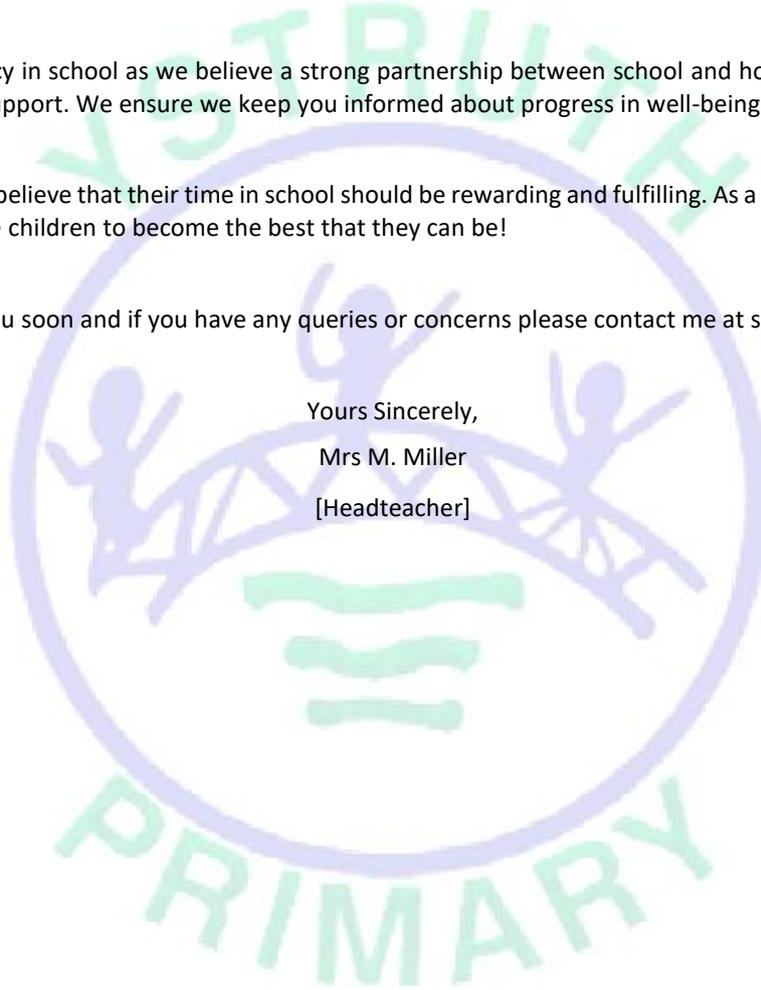
We value our pupils and we believe that their time in school should be rewarding and fulfilling. As a Gold Rights Respecting School, we encourage and challenge children to become the best that they can be!

I look forward to meeting you soon and if you have any queries or concerns please contact me at school.

Yours Sincerely,

Mrs M. Miller

[Headteacher]



## THE SCHOOL

### INTRODUCTION:

Ystruth Primary School is housed in a modern building with its newest part being completed in 2003. The school is a mixed 3 to 11 age school situated in Blaina. The school hosts a Special Needs Resource Base who have been identified as having Autistic Spectrum Disorders and associated Communication Difficulties. The school is part of Blaenau Gwent County Borough Council.

The school was created from three local schools; Blaina Infants, Cwmcelyn Infants and Blaina Junior School and was opened in 2003 by the Minister for Education; Mrs Jayne Davies.

We benefit from extensive grassed areas surrounding the school with our own woodland area. There are also yards giving plenty of outdoor space. The Foundation Phase section has a large canopied area where children can learn and play outdoors.

We have an active and very supportive Governing Body, which is responsible for the school. Advice and support is provided by the Local Education Authority (L.A).

The governing body has delegated the responsibility for the day to day management of the school to the head teacher, under the Local Management of Schools scheme (L.M.S). This involves the management of learning, school policies, personnel and resources. The governing body meet at least once every term and sub committees, meet when necessary. As well as meeting to discuss school matters, the Governors' provide an Annual Report to Parents' which can be found on our website or a copy obtained from the school office.

You will find a list of the present Governors at the back of this Prospectus. We have forged strong links with Brynmawr Foundation School and Abertillery Learning Community Secondary Campus.



## SCHOOL AIMS

1. To assist every child to become the best that they can be; mentally, physically, emotionally and socially.
2. To make every effort to create an atmosphere that will develop ambitious, capable learners ready to learn throughout their lives.
3. To encourage the children to become enterprising, creative contributors who are ready to take their place in the world.
4. To develop healthy, confident individuals who are ready to lead fulfilling lives as valued members of society.
5. To promote ethical, informed citizens who are ready to take their place in Wales and the world.

### School Mission Statement:

**TOGETHER EVERYONE ACHIEVES MORE  
[TEAM]**

The above aims and mission statement were agreed following consultation with all members of the school community.

## CURRICULUM STATEMENT:

The children of Ystruth Primary School follow the Curriculum for Wales. The curriculum summary is available on the school's website. The curriculum must enable learners to make progress towards the four purposes, be broad and balanced and be suitable for learners of differing ages, abilities and aptitudes.

Covered in the curriculum are:

1. Mandatory Elements, which are;
  - Religion, values and ethics.
  - Relationships and sexuality education (RSE).
  - Welsh.
  - English
2. Mandatory Cross-curricular Skills, which must be embedded in any adopted curriculum of:
  - Literacy
  - Numeracy
  - Digital competence

Curriculum topics studied at Ystruth will be based on values, ethics and children's rights. They will be relevant to the child and centre on the rich heritage of Blaenau Gwent and Wales before moving to wider traditions of the United Kingdom, Europe and the World.

A broad-based curriculum has been devised to provide all children with a wide range of experiences in order to stimulate their interest and imagination. Emphasis is placed on the acquisition of reading, writing, listening, speaking, numeracy and digital competency skills taught through authentic experiences in six areas of learning.

### AREAS OF LEARNING AND EXPERIENCES ARE:

- Literacy Languages and Communication [Welsh, English, Modern Foreign Languages & British Sign Language]
- Mathematics and Numeracy [Mathematics and the application of numbers]
- Science and Technology [Science, Information Communication Technology [ICT], Design and Technology]
- Humanities [History, Geography and Social Science]
- Expressive Arts [Art, Music, Dance and Drama]
- Health and Wellbeing [Physical Education, Personal, Social and Health Education]

Religious education is timetabled and taught discretely and in a thematic way where possible. In addition to this we hold a daily act of worship. The school follows the S.A.C.R.E guidelines for collective worship. An act of collective worship takes place in school every day which is of a broadly Christian nature. Whole school assembly takes place on Monday and Friday. Separate Phase or Class Acts of Worship take place on Tuesday, Wednesday and Thursday.

Parents have the right to withdraw their children from collective worship and should inform the school in writing should they wish to do so. From time to time we invite local people to lead an assembly.

## WELSH AND THE CURRICULUM CYMRAEG

We are proud to be a Welsh Primary School where Welsh is taught as a second language throughout the whole school and is used incidentally as part of the school day. Staff members attend courses on a regular basis to improve their Welsh. Use of the language is encouraged as widely as possible whenever and wherever appropriate. Children are encouraged to speak and follow instructions given in Welsh on a daily basis

## RELATIONSHIPS AND SEXUALITY IN EDUCATION [RSE]

The Welsh Government has designated this as a Mandatory Element of the curriculum. Primary schools have a graduated programme of RSE tailored to the age and emotional maturity of the children. The content of this work is based around safe relationships. Children will learn appropriate language for body parts, including genitals, beginning in the nursery. Parents may discuss the teaching materials used.

## SPORTS ACTIVITIES

Our school has excellent grounds and we have a large grass pitch and two hard courts. There are a wide range of sports activities undertaken during the year where children represent the school. These include swimming, rugby, football, cricket, netball, rounders, athletics and cross-country. Any child taking part represents the school and this is recognised as a privilege equal to academic and artistic achievement. It also fosters team spirit and the development of skills. We aim to give children of all abilities the opportunity to participate in competitive events.

We allocate on average 2.0 hours per week in the curriculum to Physical Literacy and there are a number of opportunities to participate in PE in after school clubs.

## PE KIT

There is one weekly session of PE for Nursery and two sessions for children from Reception to Year 6. To enable them to take part safely in lessons, your child will need to wear their PE kit to school on the days they have PE. No jewellery is to be worn.

PE kit:

Footwear	<ul style="list-style-type: none"><li>• Trainers or daps</li><li>• Socks (to avoid footwear 'rubbing')</li></ul>
Bottoms	<ul style="list-style-type: none"><li>• Black or grey shorts (of a suitable length)</li><li>• Black or grey jogging bottoms</li></ul>
Top	<ul style="list-style-type: none"><li>• School jade green t-shirt</li><li>• School navy jumper or cardigan</li></ul>
Other	<ul style="list-style-type: none"><li>• NO JEWELLERY</li><li>• Long hair tied back</li><li>• Asthma pumps (if required)</li></ul>

Children will be barefooted when participating in gymnastics and creative dance. This is in line with Local Authority policy.

## SWIMMING KIT

Pupils from Year 3 to Year 6 take part in swimming lessons at Abertillery Leisure Centre. Each year group is allocated a term or half term for swimming. A donation of £2 is requested to cover the cost of the bus. Children will need:

- a towel
- Girls: required to wear a full suit [not a bikini]
- Boys: required to wear swimming trunks or shorts [not board-shorts]

No jewellery is to be worn and longer hair must be tied back.

## OTHER ACTIVITIES

We are committed to providing pupils with a range of creative opportunities. As a school we provide a wide variety of social and cultural activities. Other pursuits include art, music, drama, choir, outdoor education and working with computers. We arrange visits to theatres and other places of interest and performing groups also visit the school.

## ADDITIONAL LEARNING NEEDS [ALN]

Ystruth Primary School is an inclusive school. All children in the school with ALN have access to the Curriculum. Within every class there will be children with a wide range of abilities and staff prepare work to cater for the varying needs of these pupils.

The school works within the guidelines of the ALN Bill. We place a high emphasis on partnership between; parents/ guardians, school and child. The school provides a graduated response to the needs of the child. The majority of children's needs will be met using our Ordinarily Available Provision.

If Ordinarily Available Provision cannot meet the child's needs then, as an initial step, the school will develop a one-page –profile in collaboration with the child and Parents/ Guardians. It may then be necessary to establish appropriate Targeted Provision, which includes an Action Plan.

If Targeted Provisions are not generating successful outcomes, we will need to conduct a Person-Centred Planning Meeting with parents to establish the Focused Provision required to overcome the barrier to learning for the child. This would be likely to involve contacting outside agencies to provide guidance to the school. On review of the Action Plan, using the Person-Centred Planning process, the school would seek further additional advice from outside agencies. This would then generate a School Based Individual Development Plan.

Progress is reviewed regularly and decisions are made on how to proceed. This would constitute the child being supported using a School Based Individual Development Plan. If the child does not make sufficient progress, and parents/ guardians and staff are still concerned, the school will refer the child to the Local Authority Additional Needs Panel to establish whether the child requires specialist provision. If the request is upheld, this would result in the Local Authority preparing and holding the child's Individual Development Plan.

At Ystruth Primary School we are committed to working in partnership with parents and pupils in providing the best possible education for all children. Every effort is made to support all children requiring provision. This includes very talented and able children as well, who may also require additional support.

The school is on multiple levels, however, should the need arise we would be able to accommodate pupils with disabilities as there is a lift and ramps available to move between the main parts of the building.

The Accessibility Plan seeks to deal with any such eventuality.

A copy of the ALN Policy is available on request at the office and on the school's website.

## MORE ABLE AND TALENTED PUPILS

At Ystruth Primary School we recognise that we have more able and talented children. Individual children are encouraged to develop their attributes, skills and potential within a learning environment that embraces equality of opportunity and provision. Abilities and talents will emerge in a wide range of subjects and fields: it is important to develop the whole child. Schools and individuals can thrive in a culture of ambition and aspiration.

### Definitions:

- **More able** children would demonstrate a higher ability than average for the class and would often require differentiated tasks and opportunities to learn through challenges;
- **Most able** children will be working at two levels above the majority of children in the class and would sometimes require additional and different provision. This would be supported by an Action Plan;
- **Talented** children demonstrate an innate talent or skill in creative, cultural or sporting fields.

## SCHOOL ADMISSION POLICY

The school caters for children in the 3 to 11 age group and hosts a Special Needs Resource Base.

The first step for parents whose child is about to join us is to complete an admission form on the Blaenau Gwent website. Admissions will be authorised by the LA and are dependent on meeting criteria set out by the LA. [The SNRB is populated by the Local Authority Additional Learning Needs Panel and not by the Head teacher]



The LA has an available admissions policy which applies to all maintained schools. [Policy available on request to the LA].

If your child is about to start in the nursery, you will be invited to a 'Nursery Induction Meeting'. Here, you will be able to meet the Headteacher and the staff who will be working with your child in the nursery setting. The Nursery teacher will be able to inform you about the important aspects of school life. Parents/guardians/ carers will have an opportunity to ask any questions that might concern them during this meeting. There will also be a 'Reception Transition Meeting' between Nursery and Reception Class again to provide opportunity to ask questions regarding full time school.

Pupils transfer to Comprehensive School when they reach the end of Year 6. We participate in a variety of transition events with both Brynmawr Foundation School and Abertillery Learning Community. Parents have the opportunity to visit both schools to chat and to look around before their children begin schooling.

## RECORDS

The school collects information about pupils and their parents/carers on admission to the school and for specific purposes during the school year. Every effort is made to ensure the accuracy and security of the data collected, which is generally stored on the school's computerised management information system. Individuals have certain rights of access to personal information held on them.

If you wish to see your child's record please make an appointment to see the Head teacher.

## TEACHING TIME AT YSTRUTH PRIMARY

\*The National Assembly (Welsh Office) Circular 43/90 recommends that the minimum amount of teaching time, weekly, should be **21 hours for 5-7-year-olds** and **23½ hours for 7-11-year-olds**. Teaching time does not include the time allocated to registration, daily collective worship and break and lunch periods. Collective Worship lasts for 15 minutes per day.

### Morning Nursery

- Begins at 9:00am and finishes at 11:30am

### Afternoon Nursery

- Begins at 12:30pm and finishes at 3:00pm

### Reception Class, Year 1 and Year 2

- Begins at 9:00am and finishes at 3:00pm
- Collective Worship: 15 minutes
- Registration: 10 minutes
- Lunch: 50 minutes
- Morning Break: 15 minutes per day

**[Teaching Time per week: 22 hours]**

### Year 3, Year 4, Year 5 and Year 6

- Begins at 9:00am and finishes at 3:05pm
- Collective Worship: 15 minutes
- Morning Break: 15 minutes
- Registration: 10 minutes
- Lunch: 35 minutes

**[Teaching Time per week KS2 24 hours 10 minutes]**

### Arrival times

We would ask parents to minimise the possibility of accidents to children by ensuring that they arrive no earlier than 8:50 if they are not attending breakfast club. **The school day will start promptly at 9.00 am** Doors will be open at 8:50am and closed by 9:00am. Children who are late will have to enter at the main entrance if they arrive after 9:00am. Anyone arriving after 9:10am is considered late after the register closes. Persistent latecomers will be passed to the Education Welfare Officer [EWO].

At the end of the day, for safety reasons and to avoid congestion, when collecting children to go home we would ask parents to wait outside the main building by the designated classroom exits.

Should parents be unavoidably delayed/late they are asked to contact the school office in order that arrangements can be put in place. If you arrange for your child to be collected by another person, please let us know in advance.

### Breakfast Club

There is a free breakfast club available from 8:20am. Parents are required to register their children if they wish to use this service. Forms are available at the school's office. Allergy forms must be completed if your child has an allergy.

### Absences

The school participates in a Blaenau Gwent Initiative called "First Day Response".

In the case of absences parents are asked to ring or leave a message on the Parent mail Service on the first day of absence before 9.30am. If no reason is given for absence the school will call to ascertain the reason for a child's absence.

Permission forms for holidays to be taken in term time may be obtained from the School Secretary but holidays in term time are actively discouraged.

We operate a late book in the main office. All late children must come to the office to gain entry to school. The Education Welfare Officer [EWO] will monitor the late book and contact persistent offenders.

Sometimes your child may need to leave school early, and we are quite happy to co-operate with genuine requests. However, in the interest of security and safety, you must come to collect your child. Messages by word of mouth are not acceptable.

### Our Beliefs

To be successful we recognise the need for the governors, staff, parents, guardians, carers and children to work in harmony, and so we will encourage an "open door" policy and embrace parents and children in partnership.

## CHILD PROTECTION

The health, safety and well-being of all our children are of paramount importance to all the adults who work in our school. Our children have the right to protection, regardless of age, gender, race, culture or disability. They have a right to be safe in our school and at home.

Our teaching of Relationships and Sexuality in Education, helps to develop appropriate attitudes in our children and makes them aware of the impact of their decisions on others. We also teach them how to recognise different risks in different situations; at home, at play and at school and how to behave in response to them.



There is a named person in our school who is the Designated Senior Leader for Child. This is currently Mrs. J. Stonuary but she may delegate this responsibility in some circumstances to the Headteacher Mrs. M. Miller or Designated Safeguarding Person Mr. S. Pugh. Staff members will report any child protection concerns to those persons named. Information may then be shared with other agencies in order that appropriate responses to a situation are followed. Parents may or may not be informed at this point depending on the nature of the information.

**A copy of the Child Protection Policy is available from the office or on our website.**

## SECURITY

Children in the Nursery, Reception, Year 1 and Year 2 must be supervised by the adult bringing them to school until the school doors are opened at 8:50 am so that the day can begin promptly at 9:00am. Older children should not arrive before 8:50am, unless they are attending Breakfast Club, as staff will not be available to supervise them. The gates to the playgrounds are kept locked except for short periods for arriving and leaving school before and at the end of the school day.

All external doors are equipped with a locking device allowing exit but not entry unless authorised. All visitors must report to the main reception area. This is clearly signposted. There is a locking device on this door. All visitors to the school will be asked to sign in using the iPad and will be provided with a visitor's badge.

The staff car park is limited to staff cars, school transport and emergency vehicles.

**CCTV cameras are fitted around the school.**

## HEALTH & SAFETY

Every effort is made to ensure that the school environment is a safe and healthy environment for all staff and children. Regular fire drills and Secure and Shelter Drills are carried out and regular checks on school equipment in the classrooms and on the yards are undertaken. We have a designated Governor responsible for Health & Safety and we operate a rolling programme of basic first aid training for staff, with four staff more fully trained. The school follows guidelines issued by Blaenau Gwent in relation to Health & Safety matters. Security and safety for the school pupils, staff and premises is kept under continual review, and expert advice obtained as appropriate.

### **Your Child's Health:**

You must inform us if your child suffers from any medical condition that could interfere with the learning process and/or be a danger to the child in school. This information will be noted on your child's record and necessary arrangements made to accommodate their needs.

During his or her time at our school, your child will be given various medical check-ups. These include; height and weight check, eyesight test and hearing test during the first year in school. You will be notified by the County Medical Officer if follow-up treatment is necessary.

We are a 'Design to Smile' School meaning children from Nursery to Year 2 take part in daily toothbrushing and have a fluoride varnish applied annually by a trained dental team who visit school.

### **The School Health Service:**

The School Health Service exists to promote the physical and emotional welfare of our children and to ensure that they are able to take full advantage of their education.

### **Safety Education**

As a Rights Respecting School we actively teach our pupils that they have a right to be safe and it is their responsibility to look after their own safety and the safety of others. In order to keep safe, we provide opportunities for the pupils to consider their;

safety on the roads, safety on the railways, safety with electricity, safety on building sites, the danger of “strangers” and internet safety. Throughout the year we will be; preparing lessons, inviting visiting speakers and showing films and videos all aiming to highlight these dangers and to encourage children to manage their own safety. We shall also provide pupils with information of what they could do if they do not feel safe. [A copy of our e-Safety Policy can be obtained from the office or on our website]

#### **Emergency Telephone Numbers:**

Emergencies occasionally occur at school, and we may need to get in touch with parents very quickly; particularly if a child has suffered an injury requiring hospital treatment. Each September we will send home a form for you to update and amend as necessary. It is most important that you return this form to the school. If there is any change in this information during the school year please let us know immediately.

#### **CHARGING AND REMISSION POLICY**

During the course of the academic year educational trips and visits will be arranged to give pupils a wider range of experiences and to re-enforce work undertaken in class. Parents will be asked to contribute towards the costs of these trips as they would not be able to take place without parental support. If you have any concerns about the costs of visits please come and speak to the Head teacher or secretary as we do not want any child to miss out. These visits provide value for money and parental contributions are greatly valued. Some older year groups require transport to take them to the swimming pool and a contribution for the cost of the bus is required for this. Although many class visits are subsidised from the school funds, we may have to cancel any activity for which a voluntary contribution is sought if the cost to the school has not been covered.

The school does not charge for music tuition lessons at present.

#### **LUNCHTIME**

##### **Children can:**

- a) Order a Universal Free School Meal
- b) Bring a packed lunch in a labelled lunch box. As an achiever of the National Quality Award, we would respectfully encourage the lunch-box to contain healthy foods and avoid sugary treats. **Fizzy drinks are not allowed.**
- c) Go home to lunch (please inform the teacher)

##### **Snacks**

We have achieved ‘Healthy School’ status and The National Quality Award. If you would like your child to have a snack at break time then **please send fresh fruit or vegetables.** Water is available for pupils at all times during the day. Please send a water-bottle or flask so that your child may refill their container as they need. **Fizzy, sugary drinks are not allowed.**

#### **SCHOOL UNIFORM**

All children misplace or lose articles of clothing at some time or other. Help us find them by making sure that all garments are clearly marked with your child’s name.

##### **At the request of the parents school uniform is worn:**

- **Winter.** Grey trousers or skirt, jade green polo shirt, navy sweatshirt, jumper or cardigan.
- **Summer.** Grey shorts, green checked dress or all other items as above
- Footwear needs to be comfortable and appropriate for the weather. No high heels, flip flops or crocs to be worn. Black shoes or black trainers are preferable.

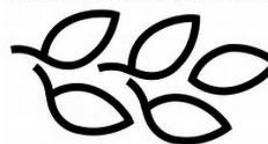
##### **Clothes for Art/Craft**

These occasions are very often messy. For this reason, we provide waterproof aprons and/or old shirts to protect children’s clothing.

##### **Jewellery, Valuables and “Special Clothing”**

Jewellery often presents us with problems at school – particularly during games and PE. Earrings, for example, can cause accidents and injuries. We would therefore suggest that children should not wear jewellery to school. Stud earrings and watches are acceptable, but must be removed before PE. Jewellery will not be allowed in the swimming pool.

Welsh Network of Healthy Schools



Cynlluniau Ysgolion Iach - Rhwydwaith

## HOME/SCHOOL LINKS

We feel very strongly that children can develop successfully only when parents and school work in partnership. As well as the vital role parents play in the education support they give their children at home, there are many occasions when we depend on practical help from parents. For example, parents are often asked to drop off and collect children at the local secondary schools for transition events in Year 6.

We also run regular PACT sessions for parents and children to work together on a range of activities these sessions are great fun please come along.

### Progress Meetings

You will have an opportunity to meet privately with your child's teacher twice a year. An optional appointment is available for your request following the child's written report.

Appointments are usually arranged out of school hours so that parents and teachers can discuss work, progress and behaviour and how the partnership between teacher and parent can best benefit the child. If

### Newsletters/Information

We try to distribute a newsletter each half term in a modest attempt to keep parents informed about school activities. We also use; a website and e-messages to your phone called 'Parent Mail'.

### Parents as Visitors

On a rare occasion a parent may have a complaint against the school and/or staff. It is important that in these circumstances parents report first to the Head teacher, or in the head's absence to the Deputy Head teacher or Secretary. We must ask parents not to confront teachers at the classroom door or in the playgrounds.

### Complaints

A procedure exists for any complaints about the school curriculum or related matters. Information about this is available from the school office and on the website.

## THE SCHOOL COUNCIL

The school has a School Council which consists of two elected members from each class from Y2 to Y6. Year 6 pupils represent the Y1 and Reception classes we also have representatives from our Language and Communication class. The Council meets regularly and has a chairperson and a secretary. The members of the Council are encouraged to bring matters of importance from the children in the classes to the meetings and these are discussed. The Head teacher, staff and governors consider the views and recommendations made by the Council Members.

The School Council is a useful forum for the children of the school to be listened to and their voices heard. The contribution of the School Council to the school community is greatly valued.



**UNICEF Rights Respecting Schools Gold Accreditation [04.05.23] reported that the strengths of the school include:**

- Very articulate children who demonstrated good knowledge and understanding of rights. They knew a wide range of articles and were confident in the concept of rights.
- Rights are explicitly linked to all area of the school's curriculum – visible on displays linked across the curriculum and prominent on the website and school communications.
- Continued commitment by the whole school to place the CRC at the heart of policy and practice. After many years of engagement with the Rights Respecting Schools Award there is still innovation and creativity in the way it is taken forward and adapted.

## EQUAL OPPORTUNITIES

We are committed to providing an education which recognises the diversity of the community we serve and of society at large. We aim to ensure that all aspects of our provision address issues of; class, disability, gender and race. We aim to promote a learning environment which promotes ethically informed citizens who are ready to take their place in Wales and the world.

The school has an Equal Opportunities Policy. As a school we stand against all forms of discrimination on grounds of ethnic origin, race, religion, gender or disability. We aim to promote justice, equality of opportunity and fair treatment for all, in order for each child to achieve the success and self-respect which they deserve.

### Race Relations

The school has a policy which ensures all persons are treated fairly and equally irrespective of their linguistic and cultural backgrounds. The school has been engaged in the 'Show Racism the Red Card' workshops and we are a Gold Rights Respecting School.

There is a record available of any discriminatory incidents which may have occurred and the actions taken to resolve those incidents.

### No Smoking Policy

The school has a no smoking policy. The school site is a no-smoking zone.

### Pastoral Care

The responsibility of all our staff for the children's well-being in school is that which good, caring parents would exercise. Our aim is to educate children in an atmosphere of tolerance, patience, understanding and care and to develop self-discipline, respect for others and respect for oneself.

## ACCEPTABLE BEHAVIOUR

As the core of our Behaviour and Discipline Policy, we believe that children should be well behaved, polite and respectful. At Ystruth Primary School discipline is firm but fair. It is based on Rights Respecting principles. Our pupils are taught that they have rights and that it is their responsibility to make sure that all people have their rights respected by their actions.

In general, we expect children to show respect to:

- Other people, irrespective of race, colour or religion.
- Other people's (and their own) property
- The work of the school
- The safety of themselves and other children, both within and outside the school environment

We feel confident that parents will wish to support us in reinforcing these standards at home. Thankfully, most of our children respond positively to guidance and no great problems arise. You can be confident that parents will always be kept well informed if problems arise, so that we can tackle them together.

### In the Playground

We expect children to maintain the same high standards of behaviour towards staff and each other during break-times.

### Going to and From School

We expect children to maintain the same high standards of behaviour on their journeys to and from school.

### Lost or Damaged Property

Parents will be asked to pay the replacement cost of any school property or equipment, which is lost or wilfully damaged by a pupil.

### Homework

The amount of home-learning will be relative to the age of the pupil. In addition, we encourage parents to spend a short time, each evening, reading and sharing books with their children. Children are often allowed to bring books home for this purpose.

- **Appendix 1: List of Staff**
- **Appendix 2: List of Governors**
- **Appendix 3: Term Dates and Attendance Data [not given this year]**

**Appendix 1: Ystruth Primary School Staffing**

Head Teacher: Mrs M. Miller

Deputy Head Teacher: Mrs A. Skuse

ALNCo: Mrs J. Stonuary

<b>Teacher</b>	<b>Learning Support Assistant</b>
<b>Early Years (Nursery &amp; Reception)</b>	
Mrs E. Howells Miss L. Cornick 80% Mrs C. Daniel Miss T. Jones 60%	Miss C. Moore Mrs C. Hall Miss S. Rowlands Miss J Chau Teacher/TA
<b>Year 1 &amp; 2 Team</b>	
Miss S. Lewis Mrs N. Wright Mrs M. Webb 60% Mrs A. Davies 60%	Miss N. Morris Mrs R. Perry Miss R. Hughes Mrs S. Rees
<b>Year 3 &amp; 4 Team</b>	
Mrs R. Keefe 80% Mrs D Kedward 20% Miss S. Hall Mrs A. Morgan	Mrs L. Grindle Mrs R. Tovey
<b>Year 5 &amp; 6 Team</b>	
Miss K. Morris Mr S. Pugh Mr J. Young	Mrs. R. Davies Mrs A. Casa
<b>SNRB: Robins</b>	
Mrs D. Hallows	Miss C. Cooper Miss M. Hannam
<b>SNRB: Owls</b>	
Mrs A. Willard Mrs H. Ali	Miss L. Burch Miss L. Merrifield Mrs N. Hughes
<b>PPA</b>	
Mrs S. Hulbert	

Clerical Staff: Miss M. Hughes & Mrs K. White

Caretaker: Mr G. Wayne

Midday Supervisors: Mrs A. Lewis & Mrs D. Legge

Breakfast Club Staff: Mrs M. Cooper, Mrs D. Legge, Mrs M. Edwards & Mrs A. Lewis

**Appendix 2:**

**Ystruth Primary School Governors**

**Governing Body**

Mrs. M. Miller [Headteacher]  
Mrs. K. Evans [Chair of Governors: LA Appointed]  
Mrs K. Beese [Vice Chair: LA Appointed]  
Mrs. M. Rogers [LA Appointed]  
Mr. S. Pugh [Teacher Representative]  
Mrs. R. Davies [Staff Governor]  
Cllr G. Morvan [Community Governor; Appointed by GB]  
Mr. S. Anthony [Reserve Member: Community Governor; Appointed by GB]  
Mr. M. Williams [Minor Authority]  
Mr. R. Dunham [Non-Voting co-opted Linked Gov.]  
Parent Governor Mrs. S. Jones  
Parent Governor Mr. G. Kerr  
Parent Governor Mr. D. Williams  
Parent Governor Mrs. A. Price  
Non-voting Ms. S. Stead  
Ms. C. Mower [Clerk to Governors]

**Appendix 3: Term Dates**

<b>Date</b>	<b>Start</b>	<b>Half Term Starts</b>	<b>Half Term Ends</b>	<b>Term Ends</b>
<b>Autumn</b>	02/09/2024	28/10/2024	01/11/2024	20/12/2024
<b>Spring</b>	06/01/2025	24/02/2025	28/02/2025	11/04/2025
<b>Summer</b>	28/04/2025	26/05/2025	30/05/2025	21/07/2025

<b>Date</b>	<b>Start</b>	<b>Half Term Starts</b>	<b>Half Term Ends</b>	<b>Term Ends</b>
<b>Autumn</b>	01/09/2025	27/10/2025	31/10/2025	19/12/2025
<b>Spring</b>	05/01/2026	16/02/2026	20/02/2026	27/03/2026
<b>Summer</b>	13/04/2026	25/05/2026	29/05/2026	20/07/2026

There are 6 INSET Days to be taken during the academic year, which you will be informed of using news-letters.

Any closure(s) for election purposes to be balanced during the academic year.