



# Criw Cymraeg

## Terms of Reference

**Purpose of the group:**

To promote the use of Welsh around the school. The group is mentored by a member of staff.

Action	When	Person(s) responsible
One pupil from each class from Year 2 to Year 6 form the Criw Cymraeg.	Elected during Pupil Voice group election fortnight	Criw Cymraeg staff lead to ensure allocations are made All staff to ensure elections take place
Meetings are held fortnightly and minutes/actions are recorded in the minutes document saved on Google Drive.	Fortnightly	Criw Cymraeg staff lead
Ground rules are established at the start of each meeting.	Every meeting	Criw Cymraeg lead and Chair and Vice Chair to remind staff
Criw Cymraeg report back to their class after each meeting.	Fortnightly	Class teachers to ensure a brief pupil voice group feedback session takes place in their class fortnightly
Criw Cymraeg to lead an assembly every term around the work they have been doing	Termly	Criw Cymraeg lead and Criw Cymraeg PV group
Criw Cymraeg members are on display on a board in the hall	Following the appointment process	Criw Cymraeg lead
Criw Cymraeg wear their badge.	Daily	Criw Cymraeg
Criw Cymraeg role-model using Welsh in their classrooms and around the school.	Daily	Criw Cymraeg
Represent the school and work with external agencies where appropriate.	When appropriate	Criw Cymraeg lead and Criw Cymraeg PV group
Give out certificates each week to celebrate good use of Welsh around the school.	Weekly	Criw Cymraeg lead and Criw Cymraeg PV group